

**Minutes of the meeting of
HAWKWELL PARISH COUNCIL**

**held on
Monday, 1st March 2010 in the Committee Room,
Freight House, Bradley Way, Rochford
at 7.30pm**

Councillors Present: Chairman V Leach, Vice Chairman J Dickson, Mrs J Barney, Mrs T Bateman, Mrs E Chippette, Mrs C Cunningham, Mrs J Fern, Mrs H Glynn, Mrs A Heath, K Holmes, A James, R Mitchell, R Patient, D Weir, Mrs M Weir and District Cllr M Starke.

1. Recycling Presentation by Alan Lovett from RDC:

The Chairman welcomed Alan Lovett and suspended Standing Orders for the duration of the presentation. Topics covered were successes, weather, new/future rollouts, destination, end result, contamination and in the main this covered the questions raised by members:-

- Introduced 3 bin recycling scheme in 2008 - rate of recycling increased from 19.4% to just over 67%, expect to reach 70% by end of March.
- Inclement weather recently caused problems, information on website updated daily.
- Just launched recycling of household batteries.
- Gone into partnership with Essex textiles.
- In the process of rolling out recycling to flats and mobile home sites in September.
- ECC negotiating for another plant in Basildon 2013/14, with the improvement of technology crisp packets could be chipped down to granules and used for SRF – solid recoverable fuel. (Too costly to extract metal from crisp packets at present).
- Recycling taken to Tilbury, sorted on a conveyer belt – will be going out to tender to look more locally.
- Paper taken from Tilbury by boat to Bilbao and by rail to Madrid. (Paper from recycling banks goes to Aylesford).
- Materials going to China and used for repackaging.
- Compostables taken to Boreham.
- Plastic bottles, going into garden furniture, fleeces.
- Steel cans used in car and other industries.
- Mixed coloured glass goes into tarmac.
- Non coloured glass recycled back into glass.
- Compostables bulked up and made into compost for agricultural use on farmland.
- Working to identify and educate people to ensure items recycled correctly.
- No dustbin bags in recycling bins.

Cllr Mrs Glynn wished to congratulate Alan Lovett and his workforce for their continued efforts in the severe weather and Members recorded their agreement. The Chairman thanked Mr Lovett for his presentation, he left the meeting and the Chairman restored Standing Orders.

2. To receive apologies for non attendance at meeting:

Cllrs Mrs M Dorrell (unwell), D Eede (work) and District Cllrs J Mason and D Stansby had given their apologies.

3. **Declarations of Interest:**
There were no declarations of interest.

4. **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 18th January 2010 and to approve the destruction of the manuscript notes in respect of that meeting:**
Members approved the Minutes of the Meeting of Hawkwell Parish Council held on 18th January 2010 and approved the destruction of the manuscript notes in respect of that meeting.

5. **Action points – progress report:**
The Clerk went through the progress report.
Parish Identity – Awaiting delivery of orders for equipment.
Parish Plan – restart – Cllr Mrs Weir gave an update, 14 people had been written to, 7 met up and were very keen to get started, all seemed to be going well. The Chairman thanked Cllr Mrs Weir for her hard work. Cllr Mrs Glynn asked if the group was now independent of the Parish, Cllr Mrs Weir confirmed it was and she passed on her congratulations to Cllr Mrs Weir.
CIF Bid – Youth Project – Cllr Mrs Glynn or the Clerk to attend a place on the panel on 3rd March 2010.
Recycling – Presentation held, item to be removed.
The power of Wellbeing – Project on hold, to be brought back after May 2010.
ECC Letter re. Street Light Private Finance Initiative (PFI) to be referred to GP Committee – The Clerk drafted a letter to ECC.
Parish Footpath Signs – Artwork complete, final check and then to be despatched.
Letter of thanks to Old People’s Welfare Committee – Letters issued.

6. **Financial Report:**
The Clerk went through the report and advised at that point in time the budget was under spent by £50K and the reason was primarily due to capital projects. There were no questions and Members accepted the Financial Report.

7. **Purchase of Outdoor Gym Equipment – Paper attached:**
The Chairman referred Members to the Clerk’s report and he read the motion ‘**That Hawkwell Parish Council, in accordance with Finance Regulations paragraph 11.1 (d), waive the requirement to seek tenders for the supply of goods or services in excess of £10,000 and approve the purchase of outdoor gym equipment from Wicksteed. The waiver is supported for two reasons:**
 - i. **Members have determined that Wicksteed supply the particular style and quality of the equipment that they wish to be installed and this has been observed in the neighbouring parks in Southend on Sea.**
 - ii. **The costings of the Wicksteed equipment have been rigorously tested against competitor suppliers and costs are comparable for similar quality machinery and thus value for money is assured’.****Cllr Leach proposed from the Chair that the motion be approved and Cllr Mitchell seconded. Members showed hands and the motion was carried unanimously.** Cllr Mrs Glynn queried if the project could go forward and achieve the funding within the required timeframe and the Chairman confirmed that was the case.

8. **Motion on Notice from Cllr Mrs Glynn:**
‘That Hawkwell Parish Council approves purchase of the necessary equipment for the tractor and supplies to enable the Groundsman to spread road salt in periods of inclement weather at agreed key locations. This is to enable parishioners to visit shops and public areas that would otherwise not have any treatment by the Local authorities. The Parish Clerk will instigate this process at the same time as Operation Assistance is implemented’.
 Cllr Mrs Glynn gave a detailed verbal report in support of the motion. Cllr Patient seconded the motion. Members began a lengthy debate. Cllr Holmes proposed an amendment to the motion to delete the words ‘for the tractor’ leaving the motion open as to what type of equipment would be feasible. Cllr Leach seconded the amendment. Cllr Mrs Glynn agreed and wished to withdraw the 3 words ‘for the tractor’ from her motion and approved the amendment. The Chairman asked Members to vote for the motion **‘That Hawkwell Parish Council approves purchase of the necessary equipment and supplies to enable the Groundsman to spread road salt in periods of inclement weather at agreed key locations. This is to enable parishioners to visit shops and public areas that would otherwise not have any treatment by the Local authorities. The Parish Clerk will instigate this process at the same time as Operation Assistance is implemented’.** There was a show of hands and the motion was carried unanimously.
9. **Correspondence:**
1. **Information from Police**
 - a. **Speed report for Hockley & Hawkwell – Feb 2010** – Cllr Patient asked if Members felt it was a good idea to reproduce the information in the newsletter, Cllr James questioned the data and the Chairman asked him to raise his queries at the next NAP’s meeting.
 - b. **Data on Burglary – Hockley & Hawkwell 2009** – Members noted the information.
 2. **Letter from Pat James re. various issues around Hawkwell** – Members discussed the letter at length. It was felt that that the issues should be taken to the next CAC meeting as the correct forum to address the issues, however there was scepticism from some Members regarding the quality of the response from the CAC. Cllr Mrs Glynn reported that at the previous CAC proposals to include junction protection at various locations and the junction referred to in the letter had never been raised, several of the other items within the parish area were put on a list and the paperwork sent off to officers to meet and discuss and she would, if Members so wished, take Mrs James’ letter to the Community Officer to put forward as questions from a Member of the public or questions being asked by HPC to be put on the agenda. The Chairman suggested Mrs James’ letter be put through under her own name whilst supported by HPC. Members were content and Cllr Mrs Glynn agreed to take the letter to the Community Officer the next day.
 3. **RHALC Representation on CIF Adjudication Panel** – Noted.
 4. **Letter from Energy Saving Trust re. Green Communities** – Noted.
 5. **Donation request from Victim Support** – Cllr Leach moved from the Chair to pass the request to the Finance Committee and Members agreed.
 6. **RDC – Opportunities to learn & Develop – March 2010** – The Chairman referred Members to the courses available and course dates and advised

Members interested in attending to contact the Clerk as soon as possible. Cllr Mrs Glynn recommended both courses as interesting and useful for Parishes.

7. **Civic Dinner 2010 (Friday 26.3.10) – Approval for Chairman and Spouse to attend (£37 per person) – Cllr Patient moved that Members approve the attendance of the Chairman and Spouse to the Civic Dinner, Cllr Holmes seconded and Members approved the motion.**

The Chairman read through the list of information available in the Office and Members noted.

10. **Receive Committee/Working Party Reports since last meeting:**

Planning Committee:

Cllr Mrs Weir as Chair of Planning moved that the Minutes of the meetings held on the 18th January and 8th February 2010 be accepted, this was agreed.

Cllr Mrs Glynn asked for an update regarding the Airport and Cllr Mrs Weir reported the Airport was approved by Southend Council and a decision by the Secretary of State whether to call a public enquiry was awaited

Finance Committee

Cllr Mitchell as Chair of Finance moved that the minutes of the Meeting held on 8th February 2010 be accepted, this was agreed.

Parks Committee

Cllr Holmes as Chair of Parks moved that the minutes of the meeting held on 8th February 2010 be accepted, this was agreed. He gave an update that a meeting had taken place with the tree specialist regarding thinning in Spencers and future management and urged Members to come to the next meeting for the conclusion and discussion. He added that the work had been completed on the bridleway and Cllr Mrs Glynn wished to congratulate Cllr Holmes and his team. Cllr Holmes advised the log seats were replaced in Spencers Park and other work programmes were almost completed and he went onto to congratulate the Groundsman's hard work despite the weather.

General Purposes Committee

Cllr James as Vice Chair of General Purposes moved that the minutes of the meeting held on 8th February 2010 be accepted and this was agreed.

11. **Representative Reports:**

Hockley & Hawkwell Old Peoples Welfare committee – Cllr Mrs Weir attended a meeting last week and reported they were taking on an extra £10K worth of staff making a big whole in their savings, facing the problem of not having any left within 5 years. They had several fundraising events planned and asked if they could be advertised in the newsletter.

Rochford Old Peoples Welfare committee – Cllr Dickson – nothing to report.

Rochford Hundred Assn of Local Councils – Cllr Dickson reported a meeting was held and Members elected CIF representatives for the next 3 years.

Hawkwell Village Hall – Cllr Mrs Weir reported it was getting on reasonably well except that the lettings were down, mainly for day time.

Ashingdon & East Hawkwell Memorial Hall MC – Cllr Mrs Glynn reported quiz nights were still being held.

Public Transport Liaison Group – Cllr Mrs Weir – no meeting.

Partnership to Success: Crime & Disorder – Cllr James reported a meeting was scheduled next week and they seemed to be held quarterly now.

Central Area Committee – Cllr Mrs Weir – meeting in a couple of weeks.

Information Reports:

Holt Farm Infants School – Cllr Mrs Chippette reported the next meeting was scheduled for Wednesday, 3rd March 2010.

Holt Farm Junior School – Cllr Mrs Dorrell – absent.

NAPs Reports – Cllr Mrs Heath said she would seek approval to publish the Speed Report in the newsletter and Cllr James to query the data and report back.

12. **Payment of Accounts:**

Cllr Holmes raised a query on the January payments regarding the alarm for the Office, specifically relating to £50 annual maintenance in February when a new alarm had been fitted. The Chairman clarified the discrepancy and explained the activating unit for the alarm had to be upgraded as the keys kept breaking off. Members were content and accepted the payment of accounts.

13. **Summary of Decisions Taken:**

- Motion to purchase outdoor gym equipment approved.
- Motion on Notice from Cllr Mrs Glynn amended and approved.
- Cllr James to query Speed Report data at NAPs meeting.
- Cllr Mrs Heath to seek approval to reproduce Speed Report in newsletter.
- Cllr Mrs Glynn to take Mrs James' letter to the Community Officer.
- Donation request from Victim Support to be passed to Finance.
- Members approved for the Chairman and his wife to attend the Civic Dinner 2010 (£37 per person).

Chairman