

**Minutes of the extra-ordinary meeting of
HAWKVELL PARISH COUNCIL**
held on
Monday, 1st December 2008 in the Committee Room,
Freight House, Bradley Way, Rochford
at 9.00 pm

Councillors Present: Vice Chairman J Dickson, Mrs J Barney, Mrs T Bateman, Mrs C Cunningham, Mrs M Dorrell, D Eade, Mrs A Heath, K Holmes, A James, R Mitchell, R Patient, Mrs M Weir and Mr D Weir.

1. **To receive apologies for non attendance at meeting:**
Cllrs Mrs E Chippette (other appointment), Mrs J Fern (unwell), Mrs H Glynn (unwell) and V Leach (holiday) Members noted and accepted the apologies tendered.
2. **Declarations of Interest:**
There were no declarations of interest.
3. **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 3rd November 2008 and to approve the destruction of the manuscript notes in respect of that meeting:** Cllr James notified of an amendment under item 12. Partnership to Success: Crime and Disorder - the meeting date should read 22nd December 2008 and not 22nd November 2008. Cllr Mrs Chippette referred to item 5. Action Point - Christmas Lights and notified that she could not help to decorate the truck. Members approved the Minutes of 3rd November 2008 as a true record subject to the above amendments and agreed to the destruction of the manuscript notes.
4. **Agree response to Rochford District Council Core Strategy Document. Formal response required by 17th December 2008:**
Cllr Dickson reminded Members HPC had the opportunity to respond to the Core Strategy by the 17th December 2008. The Clerk went through the draft response in detail. Members engaged in a lengthy discussion. Cllr James felt proposals for houses were distributed in unequal proportions and the Hawkwell response was weak and needed to be beefed up.
Cllr Dickson proposed that it be added to the response to the core strategy HPC felt that the distribution of housing was unfair and contrary to HPC policy. Cllr Mrs Weir seconded. Cllr Dickson asked Members if they agreed and they did. Cllr Dickson instructed the Clerk to amend item 4(i) of the draft response. Amendments to the response were suggested and agreed.

Cllr Dickson proposed that the amended response be put forward to the planning authority and asked Members to vote. Members voted and the motion was carried.

5. **Consider adoption of a model Publication Scheme (Freedom of Information Act 2000) following advice from Internal Auditor following interim internal audit:**

Due to the lateness of the hour Members agreed to adopt the scheme in the interim and bring it before Full Council on January 12th 2009.

6. **To note response from EALC re award of Quality Parish Council status:**
Members noted.

7. **Summary of Decisions Taken:**

- Amendments to minutes of 3rd November 2008 under item 12. Partnership to Success: Crime and Disorder - the meeting date should read 22nd December 2008 and item 5. Action Point Christmas Lights, Cllr Mrs Chippette could not help to decorate the truck.
- Add to core strategy that HPC would like option H2 to be reconsidered and that the distribution of housing was unfair and contrary to HPC policy. The Clerk to amend item 4(i).
- Draft response to be put forward to the planning authority subject to amendment.

Chairman